

**MINUTES of MEETING of ARGYLL AND BUTE HARBOUR BOARD held in the COUNCIL
CHAMBER, KILMORY, LOCHGILPHEAD
on THURSDAY, 13 AUGUST 2015**

Present: Councillor Ellen Morton (Chair)

Councillor John Armour	Councillor Elaine Robertson
Councillor Iain MacDonald	Councillor Len Scoullar
Councillor Alistair MacDougall	Councillor Isobel Strong
Councillor Alex McNaughton	

Attending: Pippa Milne, Executive Director – Development and Infrastructure Services
Jim Smith, Head of Roads and Amenity Services
Fergus Murray, Head of Economic Development
Patricia O’Neill, Central Governance Manager

The Chair ruled and the Committee agreed to adjourn the meeting until 2.15pm to allow Members who had attended the Environment Development and Infrastructure Committee, prior to the Harbour Board, a comfort break.

The Committee reconvened at 2.15pm.

1. APOLOGIES FOR ABSENCE

There were none intimated.

2. DECLARATIONS OF INTEREST

There were none intimated.

3. ROLES AND RESPONSIBILITIES/DEVELOPMENT SESSION

The Board considered a report which set out their roles and responsibilities as was agreed by the Policy and Resources Committee in December 2014. The report also asked the Board to consider a proposed agenda for their development session.

Decision

The Board –

1. Noted the roles and responsibilities in respect of the Council’s Piers and Harbours.
2. Approved the proposed agenda for the development session to be held on 4 September 2015.

(Reference: Report by Executive Director – Development and Infrastructure Services dated August 2015, submitted)

4. PORT MARINE SAFETY CODE AUDIT PROGRESS

The Board considered a report advising of a number of actions identified

during audits and inspections of piers and harbours throughout Argyll and Bute. The report contained an implementation plan as recommended by Fisher Associates.

Decision

The Harbour Board –

1. Noted the implementation plan for PMSC compliance recommended by Fisher Associates namely:
 - That ABP Marine Environmental Research Ltd (ABPmer) be appointed to undertake Navigational Risk Assessments (NRAs) for Craignure, Oban North Pier, Dunoon and Campbeltown, and also to review the existing NRA for Rothesay;
 - Prepare a generic Safety Management System (SMS) structure / framework for application to all piers and harbours;
 - Prepare specific SMS appendices for the main harbours based upon the NRAs;
 - Place all the documentation in a form suitable for publication in compliance with the PMSC.
2. Agreed that future reports would contain a Glossary of technical terms for Members reference.

(Reference: Report by Executive Director – Development and Infrastructure Services dated 13 July 2015, submitted)

5. ARGYLL AND BUTE COUNCIL HARBOUR BOARD - REPORT ON SCOPE OF REVIEW FOR OPERATION OF PIERS AND HARBOURS

The Board considered a report informing them on the scope of the review looking at marine services within the Council. The review is required as part of the Council's commitment to continuous improvement of Services.

Decision

The Harbour Board noted the content of the report and agreed the broad scope of the review.

(Reference: Report by Executive Director – Development and Infrastructure Services dated 20 July 2015, submitted)